

Board information from the FCC bylaws – concerning board duties, selection, and service

## **Article X Church Board**

### **Section 1. Duties**

1. The Church Board (the Board) shall have ultimate responsibility, after the Congregation, for leadership of the Church.
2. The Board shall provide spiritual leadership and visualize the entire mission and program of the Church, doing long-range planning, program evaluation, and recommending to the members and committees such action as may be necessary, or requiring particular action by staff and committees.
3. The Board shall foster intrachurch communication, coordination, and liaison with committees.
4. The Board shall have fiscal responsibility, including but not limited to, preparing an annual budget, controlling disbursement of Church funds, and determining the number of special offerings or fund-raisers.
5. The Board shall be responsible for establishing personnel policies.
6. The Board shall make all appointments to the standing committees and may establish and appoint members to other committees and task forces for specific purposes.
7. The Board shall establish a grievance procedure to receive and investigate complaints by members and the staff against other members or the staff. Complaints may be made to any member of the Board.

### **Section 2. Membership, Election and Service**

1. The Board shall consist of nine voting members, plus the Ministers who will be non-voting members. Each voting member shall serve a three-year term. After serving two full three-year terms, a Board Member shall not be eligible for re-election until one year has elapsed.
2. Board Members will be elected by the membership at a congregational meeting from a slate of candidates who have volunteered to serve three-year terms. The terms of the initially elected Board shall be staggered, with three members serving a one-year term, three members serving a two-year term, and three members serving a three-year term. Thereafter, three members shall be elected in each year. Members serving the initial one- or two-year terms shall be eligible for re-election to a full three-year term.

3. Board Members must be Church members and have had previous Church committee, task force, or leadership experience.
4. Candidates need the endorsement of three other Church members.
5. Nominations will be open six weeks before the date of election. Nominations can also be made from the floor at the Congregational meeting when the election is held with the endorsement of three other Church members.
6. The Board shall fill a Board vacancy by appointment until the next annual election, when the unexpired term for that position, if any, is filled by election. An appointed Board Member is eligible to run for election to the unexpired term or for the full term of the regular vacancy.
7. A Board member may be removed from office by a majority vote of the membership at a congregational meeting.
8. Board members shall not miss more than two consecutive meetings without cause and timely communication with the Moderator. Three consecutive absences without cause and timely communication with the Moderator will mean automatic removal from office.